

Sharnbrook Village Hall

Booking the Bar

The bar located in the Village Hall is managed by the Sharnbrook Playing Fields Association (SPFA) under its own Club Premises Certificate. An agreement between the Village Hall Management Committee and the SPFA requires that alcohol may not be sold in the hall except at the bar run by the SPFA; thus, although it is legally possible for hirers to sell alcohol under a Temporary Event Notice (TEN) obtained by them, to do so would contravene the agreement with the SPFA. However, alcoholic drinks provided at no extra charge to attendees may be provided by hirers.

If you intend to have alcoholic drinks for sale at an event in the hall then you will need to ask the SPFA to operate the bar for you. Please complete the form below and return it to Mrs Maureen Kinghorn, the SPFA Bar Representative (tel 01234 781586).

In order to comply with the terms of the Club Premises Certificate, it is necessary for all attendees to be temporary members of the SPFA Club. If using the bar run by the SPFA you will need to provide a list of all attendees' names to the SPFA Bar Representative at least 48 hrs before the event so that they can be listed as members.

Date of Function	
Requested bar opening times	
Approximate number of attendees	
Your name	
Your address	
Your phone number	

The SPFA requires a deposit of £60 for booking the bar; this is to cover the cost of the bar staff serving at your event in case bar sales do not clear a minimum viable level of £250. Provided that bar sales exceed this amount the deposit will be returned.

Please send the deposit together with details of your requirements no later than 10 days before your hall booking to:

Mrs Maureen Kinghorn
SPFA Bar Representative
4 Lodge Road
Sharnbrook
Bedford
MK44 1JP

Please make cheques payable to: Sharnbrook Playing Fields Association

In the event of cancellation of the booking your deposit will be returned to you.